



## MARINE CORPS HISTORICAL ASSOCIATION AWARDS MANUAL

**REV. FEBRUARY 2012**

**FROM: BOARD OF DIRECTORS**

**TO: MEMBERSHIP DISTRIBUTION**

**REF: BY-LAWS**

**APPLICABILITY: THIS INSTRUCTION  
IS APPLICABLE TO ALL DIVISIONS  
OF THE CORPS.**



## BACKGROUND

The awards and recognition programs are created because of the a need for a uniform method of recognizing the members within the Marine Corps Historical Association, its Corps of Cadets and Officer Corps hereafter referred to as "Corps". This instruction should be reviewed in its entirety.

## ORGANIZATION OF THE CORPS

- G1:** Personnel
- G2:** Intelligence
- G3:** Operations
- G4:** Logistics
- G5:** Planning
- G6:** Communications

**Team:** Four individuals are assigned to a specific team.

**Squad:** Three Teams are assigned to a specific squad.

**Platoon:** Three squads are usually assigned to a specific platoon.

**Company:** Three platoons are assigned to a Company. The Company is the lowest level of command with a headquarters element (example, a Company Commander, or Company First Sergeant).

**Battalion:** Three Companies are assigned to form a Battalion.

**Regiment:** Three Battalions form a Regiment.

**Division:** Three Regiments are assigned to make up a Division.

## INFORMATION

Board of Directors, command staff, instructors and adult prior service noncommissioned officers are considered to be part of the officers' corps for award purposes.

Unless otherwise stated, whenever the masculine gender is used both men and women are included.

## POLICY

All awards will be documented on MCHA Form 3.00, MCHA Service Sheet with a copy of citations, as appropriate, included in the member's Service Record Book.

MCHA Form 03.01, Recommendation for Personal or Unit Award, will be used to recommend units and individuals for awards requiring approval of higher authority.

MCHA Form 03.02, Award Certificate, will accompany those awards not having a citation.

Recommendations to increase the effectiveness of this instruction are invited and should be submitted via the chain of command to the Commandant, Headquarters

Marine Corps Historical Association (SpecProj) for evaluation.

## ACTION

Commanders will ensure that MCHA personnel are recognized with appropriate awards as defined by merit and achievement.

Division Commanders will ensure that appropriate awards boards are convened to facilitate recognition at the Division level for further potential recognition at the National level.

## FORMS

MCHA Form 3.00, MCHA Service Sheet

MCHA Form 03.01, Recommendation for Personal or Unit Award, will be used to recommend units and personnel for awards permitted by reference.

MCHA Form 03.02, Award Certificate, will accompany awards not having a citation of service.

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## SECTION 1 - GENERAL

### 0101 PURPOSE

Awards serve to provide public recognition of acts of achievement and outstanding service which are above and beyond the level normally expected and which distinguished an individual or unit. The judicious use of decorations and awards provides incentive to greater

effort and builds morale; injudicious use will destroy the basic value. Promptness in presenting decorations and awards is an important morale factor.

### 0101 AWARD RECOMMENDATIONS

Written recommendations for awards are initiated by unit personnel using MCHA Form 03.01, Recommendation for Personal or Unit Award, and submitted via the chain of command to the awarding authority. Recommendations are to be submitted promptly after the act or service and meet the following conditions:

- Based upon known facts.
- Submitted in such detail that the awarding authority may determine whether or not the act or service meets the minimum requirements for the award.
- Disapproval of a recommendation by an officer subordinate to the awarding authority does not constitute authority to deny an award. The disapproved recommendation is to be forwarded to the awarding authority with the reason for disapproval.

### 0102 AWARDS TO OFFICERS

Unit Commanding Officers will recommend awards for officers in their command to the next higher authority for approval as appropriate. Instructors and prior service non-commissioned officers are considered to be members of the officers' corps for award purposes.

- Awards to a Unit Commander or Division staff officer will be recommended by the Division Commander to the Authority.
- Awards to Company Commanders, Battalion Commanders, and Division Commanders will be recommended by the Adjunct to the Commandant.
- Awards to the Commandant will be recommended by the Adjunct to the Board of Directors.

### 0103 AWARDING AUTHORITY

The awarding authority is authorized by the Board of Directors to issue awards to individuals or groups. The awarding authority for the Commandant is the Board of Directors. For all other MCHA personnel, the lowest awarding authority shall be as follows:

AWARD	AWARDING AUTHORITY
Decoration	Board of Directors
Unit Award	Division Commander
Qualification	Regiment Commander
Service Ribbon	Battalion Commander
School Ribbon	School Command Staff
Historic Research	Company Commander

### 0104 PRESENTATION OF AWARDS

Awards shall be presented with appropriate ceremony by the awarding authority and/or commanding officer. The award shall be presented with MCHA Form 3.02, Award Certificate, or a written citation, as appropriate.

### 0105 LIMITATION OF AWARDS

No more than one award of the same type will be awarded to any person. For each succeeding act or service sufficient to justify an award, an appropriate attachment will be awarded in lieu of that award. Not more than one award will be awarded for the same act or service.

### 0106 AWARDS OTHER THAN MCHA AWARDS

In keeping with Title 10 of the US Code, personnel who have been awarded decorations, medals, ribbons, devices or badges by US or Foreign military departments and the Department of Transportation of the United States are not permitted to wear such awards on the MCHA uniform.

MCHA personnel who have prior military Cadet organization (ROTC, Civil Air Patrol, Naval Sea Cadet Corps, Navy League Cadet Corps, Young Marines and Junior ROTC), which meet the criteria for an equivalent MCHA award, may be approved by the Company Commander to convert the organization's award(s) to MCHA equivalent award(s).

Awards considered inappropriate, extravagant, or eccentric will not be authorized for wear on the MCHA uniform. Unless otherwise approved, only MCHA awards shall be worn on the MCHA uniform.

### 0107 IMPLEMENTATION OF NEW AWARDS

The Board of Directors determines the type of and criteria for awards that may be presented to MCHA personnel and units. Any individual or group wishing to establish an award for the MCHA must make the proposal in writing to the Board of Directors via the Adjunct, Headquarters MCHA.

### 0108 ELIGIBILITY TO RECEIVE AWARDS

Unless specified, only current MCHA Members may receive awards.

### 0109 DEFINITION OF TERMS

**Award.** An all-inclusive term covering any decoration, ribbon bar, badge or device bestowed on an individual.

**Decoration.** An award conferred on an individual for a specific individual act of service above that normally expected and which distinguished the individual among others performing similar acts or services.

**Unit Award.** An award made to a unit or a special group for acts of achievement or outstanding service(s)

which were above and beyond that normally expected and which distinguished the unit among others performing similar acts or service(s). This award is worn only by members of that unit who participated in the cited act or service.

**Qualification Ribbon.** An award presented to an individual to denote achievement in one specific qualification.

**Service Ribbon.** An award presented to an individual to denote participation during a given length of time in a special activity of the MCHA or for fulfilling specified service requirements.

**School Ribbon.** An award presented to an individual who graduated from an MCHA Course or School.

**Historic Research Ribbon.** An award presented to an individual to denote academic and collections achievement in a specified historic era.

**Ribbon.** An award issued to an individual for performance of certain duties, acts, or services consisting of a portion of ribbon or distinctive colors.

**Badge.** An award to an individual for some special proficiency or skill, which consists of a medallion, or a medallion hung from a bar or bars, such as rifle and pistol marksmanship badges, parachutist wings and SCUBA diver's insignia.

**Attachment.** Any appurtenance such as a star, letter, frame or other such device worn on a ribbon.

### 0110 CLASSES OF AWARDS

Decorations. Awards 1 through 8.  
Unit Awards. Awards 9 and 10.  
Qualification Ribbons. Awards 11 through 18.  
Service Ribbons. Awards 19 through 21.  
School Ribbons. Awards 22 through 32.  
Historic Research Ribbons. Awards 33 through 53.

### 0111 ORDER OF PRECEDENCE

In their order of precedence are the MCHA awards authorized by the Board of Directors:

1. Gallantry Cross
2. Legion of Merit
3. Meritorious Service Award
4. Commendation Award
5. Achievement Award
6. Patriots Award
7. Prior Service
8. National Service Award
9. Joint Service Award
10. Unit Commendation
11. Meritorious Unit Commendation
11. Combat Reenactor Ribbon
13. Color Guard/Honor Guard
14. First Aid Certification

15. Good Conduct Award
16. Sea Service Ribbon
17. Meritorious Membership
18. Naval Rifleman
19. Naval Pistol
20. Outstanding Volunteer Service
21. Recruiting
22. Drill Instructor Service
23. Platoon Leader School
24. Noncommissioned Officer School
25. SERE School
26. Advanced Recon School
27. Mountain Warfare School
28. Jungle Warfare School
29. Basic Recon School
30. Scout Sniper School
31. Radio Operator School
32. Combat Infantry School
33. Revolutionary War Ribbon
34. Quasi-War Ribbon
35. Barbary Wars Ribbon
36. War of 1812 Ribbon
37. Seminole Wars Ribbon
38. Mexican-American War Ribbon
39. American Civil War Ribbon
40. Spanish-American War Ribbon
41. Philippine Insurrection Ribbon
42. Boxer Rebellion Ribbon
43. The Banana Wars Ribbon
44. World War I Ribbon
45. World War II Ribbon
46. Korean War Ribbon
47. Vietnam Civic Actions Ribbon
48. Vietnam War Service Ribbon
49. Vietnam War Campaign Ribbon
50. UN Actions Ribbon
51. Gulf War Ribbon
52. Kosovo War Ribbon
53. War on Terror Ribbon

2. School Ribbons shall be recommended by the training staff to the awarding authority and accompanied by MCHA Form 03.02, Recommendation for Personal or Unit Award.
3. Historic Research Ribbons may be recommended by any member, including oneself, using MCHA Form 03.02, Recommendation for Personal or Unit Award and being submitted to the Unit Commander per chain of command. The Unit Commander will check for completeness and forward the recommendation to the awarding authority.
4. If an awarding authority is a nominee for an award, the nomination and MCHA Form 03.02, Recommendation for Personal or Unit Award, shall be presented to, and reviewed by, an Officer of equal or higher rank. In the event that said Officer is the Commandant or Adjunct, a member of the Board of Directors shall review the nomination and present the award.

#### 0201 CRITERIA FOR AWARDING OF DECORATIONS

The following awards are awarded to any regular member, regardless of rank, who completes the requirements as set forth.

**Gallantry Cross.** Awarded to those personnel who have demonstrated both unusual heroism and extraordinary skill or resourcefulness, beyond that of another civilian, in saving, or attempting to save, a person's life and in complete disregard of his own personal safety thereby placing himself at extreme risk. Appropriate documentation shall be provided.



**Legion of Merit.** Awarded to those personnel who, while serving in any capacity, distinguishes himself by exceptionally meritorious service in a position of great responsibility. The performance must be as such as to merit recognition for clearly exceptional service. Exceptional performance of normal duty will not alone justify this decoration; however, justification of the award may accrue by exceptionally meritorious service in a succession of positions of great responsibility. Normally, awarded for unselfish devotion to duty, unsparing of time, and with great personal sacrifice, so as to render outstanding achievement, which directly aided and supported the MCHA to obtain a major accomplishment that could not have otherwise been obtained.



**Meritorious Service Award.** Awarded to those personnel who, while serving in any capacity, distinguishes himself by outstanding meritorious achievement or service. To justify this decoration, the service rendered must have been comparable to that required for the Legion of Merit, but



in a duty of less responsibility. Normally, awarded for service which has strengthened the MCHA notably by contributing directly to the growth or improvement of the MCHA on the Division or Battalion level. Division Officers of the Year receiving the Lieutenant General Lewis Burwell Puller Award, Division Commanders of the Year receiving the Gunnery Sergeant Jimmie E. Howard Award, and Division Members of the Year receiving the Captain Harvey C. Barnum, Jr. Award, outlined in Section 3, will normally be recommended for this award.

#### Commendation Award.

Awarded to those personnel who, while serving in any capacity, who distinguishes himself by a meritorious achievement or meritorious service. To justify this decoration, accomplishment or performance of duty above that normally expected and sufficient to distinguish the individual among those performing comparable duties, is required. A single accomplishment contributing to the growth or improvement of the MCHA at any level, or acts of meritorious service in connection with specific or general operations of the MCHA may justify this award. Members and Officers of the Year, at the Division level, and those recognized by National Excellence Awards, outlined in Section 3, will normally be recommended for this award.



**Achievement Award.** Awarded to any member who, while serving in any capacity, has demonstrated professional and/or leadership achievements clearly of a superlative nature. This decoration may be awarded for a specific achievement, and is not dependant on, nor necessarily related to, the overall outstanding performance of regularly assigned duties. To merit this decoration, the acts or services must have been accomplished or performed in a manner that is clearly above that normally expected, and sufficient to distinguish the individual above those of comparable grade or rating performing similar acts or services as set forth below:



- a. For Meritorious Achievements: Exceptional and worthy of special recognition. The achievement should be tangible and constitute a definite contribution to the MCHA, such as an improvement in a general or specific administrative procedure. If the achievement is of a recognizable and demonstrable benefit to the MCHA as a whole, it is appropriate for recognition by the MCHA Commendation Award. Officers of the Year, at the unit level, will normally be recommended for this award.
- b. For Meritorious Service: Exceptional and worthy of special recognition, but not to the degree

required for the MCHA Commendation Award. The award may cover an extended period of service. The criteria, however, should not be the period of service involved, but rather the circumstances and conditions under which the service was performed. The performance should be well above that usually expected of an individual commensurate with his grade or rating and above the degree of excellence which can be appropriately reflected in the individual's service report.

c. For Leadership Achievement: The growth of the Marine Corps Historical Association depends upon leadership on all levels. Leadership is defined as the art of accomplishing the mission by providing purpose, direction, and motivation. It is the sum of those qualities of intellect, human understanding, and moral character that enables a person to inspire and to control a group of people successfully. Effective leadership, therefore, is based on personal example, good management practices, and moral responsibility. The strength of the MCHA and its Corps depends on courageous, highly motivated, and responsible individuals who, by their very nature, invariably demonstrate this type of leadership. The foregoing should be considered when making recommendations for this award based on noteworthy leadership achievement.

**Patriots Award.** Awarded to most involved member, who has contributed in the most outstanding way to the Units public patriotic involvement; attention to the members service record, annual training, attendance, military bearing and knowledge and development should be considered when making recommendations for this award. Units receiving the Major Robert J. Modrzejewski Award for Company Excellence are eligible for the MCHA Patriots Award, with bronze frame.



**Prior Service Award.** Awarded to those personnel who, provide proof of prior honorable service in the military forces of the United States of America. Awarded in four colors to demonstrate service affiliation.



- a. If the member shows honorable service in multiple branches, the award shall reflect the last branch served on his DD214.
- b. The color of the award shall be: Crimson (Marines) Dark Blue (Navy) Forest (Army) Sky Blue (Air Force) and White (Coast Guard).
- c. Members who have earned the Combat Action Ribbon, or equivalent, will wear a 5/16" bronze star appurtenance.

## SECTION 2 - CRITERIA

### 0200 PURPOSE

Criteria exist to provide meaning and direction for each member to evaluate and determine if earning an award is within their grasp.

Commanding Officers, and members, may recommend themselves or other members for awards as set forth below:

1. Decorations, Unit Awards, Qualification Ribbons and Service Ribbons shall be recommended by the immediate Officer to the awarding authority accompanied by MCHA Form 03.02, Recommendation for Personal or Unit Award, and other appropriate certification(s).

**National Service Award.**

Awarded to an Officer who has served honorably on the Board of Directors, for one (1) or more years, or who has contributed at the national level and demonstrated professional and/or leadership achievements clearly of an outstanding nature that is clearly above that normally expected, and sufficient to distinguish the individual above those of comparable grade or rating performing similar acts or services.



**Joint Service Award.** Awarded to any Member who has served as a member in good standing



with an alternate Service organization (Civil Air Patrol, Cadet, Sea Scout, or other authorized Living History group) for a period not less than 90-days per calendar year. Service must be honorable and distinguish the member as a valued member of a Joint Service team.

- a. Ribbon may also be awarded with a bronze frame when presented for Unit Citation.

**0202 CRITERIA FOR AWARDING UNIT AWARDS**

The following awards are awarded to any regular member, regardless of rank, who completes the requirements as set forth.

**Unit Commendation Ribbon.**

Awarded to those personnel who, as a unit or group, are recognized for community affairs or other acts which reflect conspicuous honor on the MCHA, such as extremely meritorious service in support of military operations, or operations of the Federal, State, County or local government, hospital or medical center, school, veterans' organization, service organization (Red Cross, Salvation Army, etc.), or other youth groups.



- Units receiving the Second Lieutenant Terrence Collinson Graves Award for Unit Excellence are eligible for this unit award, with bronze frame.

**Meritorious Unit Commendation Ribbon.**

Awarded to MCHA Commands for meritorious achievement or service that renders the unit outstanding as compared to other units performing the same or similar service.



- Units receiving Second Lieutenant John J. McGinty Award for Division Excellence are eligible for this unit award with bronze frame.

**0203 CRITERIA FOR AWARDING QUALIFICATION RIBBONS**

The following awards are awarded to any regular member, regardless of rank, who completes the requirements as set forth.

**Combat Reenactor Ribbon.**

Awarded to those who, have actively participated in simulated combat operations in excess of fifty (50) days accumulated within 12 consecutive months. No attachments are authorized for wear with this award.

**Color Guard/Honor Guard Ribbon.**

Awarded to those who participates as a member, or coordinator, of a color guard, exhibition drill team or ceremonial rifle squad, and performs in at least ten public performances.

**First Aid Ribbon.**

Awarded to those who under American Red Cross/Red Crescent, or similar certification, acquire First Responder certification. Additional qualifications, i.e. Wilderness First Responder, etc. will be denoted with the addition of stars as outlined in Section 5.

**Good Conduct Award.**

Awarded for exemplary behavior, efficiency, and fidelity based on conduct for 12 consecutive months of active service with at least 90% attendance at authorized events.

**Sea Service Ribbon.**

Awarded to those under Orders, who actively train aboard a vessel of at least 20' while underway for not less than 6-hours accumulated within 12 consecutive months. Additional awards shall be awarded for every 24 hours in each following 12 consecutive months.

**Meritorious Membership .**

Awarded to those who are eligible for membership and have completed an MCHA immersion school. Membership is granted for 12-months in the Corps of their choosing.

**Naval Rifleman or Pistol Ribbon.**

Awarded to Naval (Corpsman) members who attain the minimum scores as listed in the NRA/Winchester Marksmanship Qualification Program. Firing is to be conducted on a commercial or civilian range under the direction of certified range personnel. Scoring, manner of fire, distances, etc., to be in accordance with current standards.



Rifle



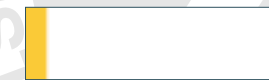
Pistol

- Members qualifying as Pro-Marksman will be authorized to wear the appropriate ribbon without appurtenances.

- Members qualifying as Marksman will be authorized to wear the appropriate ribbon with the Silver letter "A" device.
- Members qualifying as Marksman First Class will be authorized to wear the appropriate ribbon with the Silver letter "M" device.
- Members qualifying as Sharpshooter will be authorized to wear the appropriate ribbon with the Silver "S," designating his qualification.
- Members qualifying as Expert will be authorized to wear the appropriate ribbon with the Silver "E," designating his qualification.
- Members qualifying as Distinguished Expert will be authorized to wear the appropriate ribbon with the Silver "E" with Wreath designating his qualification.

**0204 CRITERIA FOR AWARDING OF SERVICE RIBBONS****Outstanding Volunteer Service.**

Awarded to those who perform a service that is beneficial in nature to a Federal, State, County or local government, hospital or medical center, school, veterans' organization, service organization (Red Cross, Salvation Army, etc.), or other youth group. The service must be at least 40 hours in duration, accumulated within 12 consecutive months. Hours worked must be certified by an official of the recipient organization. The hours may be accumulated by service to one or more organizations. The member is responsible for obtaining and retaining the work certifications until required hours have been accumulated.

**Recruiting Ribbon.**

Awarded to those members who are directly credited with the enrollment of thirty new members who maintain a complete impression for sixty (60) days.

**Drill Instructor Ribbon.**

Awarded to those who participate as a member of a training staff. Must fulfill one of the following:

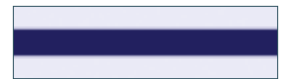


- a. Participate as a staff member for a course of instruction approved by MCHA National Headquarters. Nominees must clearly be assigned as a member of the program's staff to be eligible for this award, and serve at least eight (8) days' duration or two four (4) day evolutions, OR
- b. Participate as a private shooting instructor: Be DoD or NRA Certified as a shooting instructor; AND provide instruction for three (3) Regular Members that results in the attaining of minimum shooting qualification.

**0205 CRITERIA FOR AWARDING OF SCHOOL RIBBONS**

Awarded to graduates of MCHA schools regardless of membership status. Honor graduates are authorized to wear gold, silver or bronze Lamp device to denote their advanced achievement.

**Platoon Leader.** Awarded to graduates from the seven (7) day Platoon Leadership School



where graduates learn, and conduct simulations, of a platoon sergeant leading his Marines into combat. Graduates are eligible for appointment to officer billets.

- a. Applicants to this course of instruction must be graduates of the Noncommissioned Officer School.
- b. Graduates who apply for an additional 4-day course will qualify for a Command, denoted by the addition of a 5/16" gold star and are certified to plan and conduct large-scale reenacting operations involving groups of 100 or more.

**Noncommissioned Officer.**

Awarded to graduates of from the four (4) day noncommissioned officers school where graduates learn how to conduct themselves as Marine Corps NCO's and plan, lead, and correct their squad's movements and impressions.



Graduates of the NCO School are eligible for promotion to Corporal rank or above, and assistant instructor billets at completed MCHA Schools.

**SERE.** Awarded to graduates of the four (4) day Survival, Evasion, Resistance, Escape



Course. Graduates will participate in an escape drill where they are unloaded into an area with only a map and compass and given a destination. They must avoid capture and accomplish a mission.

Applicants to this course of instruction must be graduates of the Basic Reconnaissance School. Honor graduates are permitted to served in assistance roles at MCHA SERE courses.

**Advanced Amphibious Reconnaissance.**

Awarded to graduates of the four (4) day Advanced Reconnaissance School at the Recon Training Center.



Applicants to this course of instruction must be graduates of the Basic Reconnaissance School. Graduates are permitted to continue a Reconnaissance impression and train other members in their Unit in preparation for Basic Reconnaissance School.

**Mountain Warfare.** Awarded to graduates of the three (3) day Mountain Warfare School where participants learn both survival and combat skills unique to high altitude cold weather climates, including mountaineering and high power shooting.



**Jungle Warfare.** Awarded to graduates of the three (3) day Jungle Warfare School where participants learn unique survival and combat skills to hot weather climates including close combat and hand-to-hand training.



**Basic Reconnaissance.** Awarded to graduates of the four (4) day Basic Reconnaissance School. Applicants to this course of instruction must be graduates of the Combat Infantry School, or demonstrate adequate infantry knowledge before acceptance. Graduates are permitted to establish a Reconnaissance impression.



**Scout Sniper.** Awarded to graduates of the four (4) day Sniper School, where candidates rely heavily on land navigation and high-power rifle shooting while conducting a 24-hour mission as a graduation requirement. School is held at a course/facility for Law Enforcement and Civilian training.



**Radio Operator.** Awarded to graduates of the four (4) day RTO School where students learn, among others, the systems and procedures of the PRC10, 25, and 77 squad radio(s).



**Combat Infantry.** Awarded to graduates of from the four (4) day Combat Infantry School. Recommended as the first school, graduates learn what it takes to look and sound like an amphibious trained Marine. Graduates will successfully conduct a 24-hour patrol mission in a hostile active environment.



- Members may qualify for this Ribbon upon completion of a like-minded course or school conducted by another Living History group, Cadet, or other service organization.

as set forth. Those wishing to qualify for an Historic Research Ribbon must:

- Be a member in good standing, serving one year, or more, in the MCHA.
- Assemble an authentic, or museum quality reproduction, period collection of artifacts that demonstrate the appearance of a serviceman, ie "impression", of the era.
- Compile and publish, via the newsletter or online, an academic essay, documenting a Man, Unit, or Action.
- Essay shall be no less than two pages, or one thousand (1,000) words, whichever is greater, cite all sources and prepare a bibliography.

**Revolutionary War**



**Barbary Wars**



**Seminole Wars**



**American Civil War**



**Philippine Insurrection**



**The Banana Wars**



**World War II**



**Vietnam Civic Actions**



**Vietnam War Campaign**



**Gulf War**



**War on Terror**



**Quasi-War**



**War of 1812**



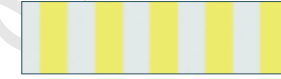
**Mexican-American War**



**Spanish-American War**



**Boxer Rebellion**



**World War I**



**Korean War**



**Vietnam War Service**



**UN Actions**



**Kosovo War**



**2026 CRITERIA FOR AWARDING HISTORICAL RESEARCH RIBBONS**

The Historical Research Ribbon is created to provide members the opportunity to share knowledge, and provide a resource for historic research. It is a visual record of members who have recorded history and shared it with the public in a recognizable way.

The following ribbons are awarded to any member, regardless of rank, who completes the requirements

**2027 CRITERIA FOR AWARDING BREAST INSIGNIA**

The following authorized breast insignia may be worn on specified uniforms in accordance with Section 8. US DoD awarded breast badges may be honored and replaced with the MCHA equivalent, members must submit proof of badge authorization.

**Master Diver.** Awarded to those personnel who have:

- Been awarded the SCUBA Diver Badge
- Been certified as a Master Scuba Diver by one of the following agencies:
  - Professional Association of Diving Instructors.
  - National Association of Underwater Instructors.
  - Young Men's Christian Association.
  - Scuba Schools International.
  - National Association of Skin Diver Schools.



The Master Diver badge is only available through National Headquarters. A copy of the Master SCUBA Certification Card with an endorsement from the Unit Commander will be forwarded via the chain of command to the Division Commander for approval.

**SCUBA Diver.** Awarded to those personnel who have been certified as an Open Water SCUBA Diver by one of the following agencies:

- Professional Association of Diving Instructors.
- National Association of Underwater Instructors.
- Young Men's Christian Association.
- Scuba Schools International.
- National Association of Skin Diver Schools.



The SCUBA Diver badge is available through approved commercial sources. A copy of the SCUBA Certification Card with an endorsement from the Unit Commander will be forwarded via the chain of command to the Division Commander for approval.

**Aviator Senior Grade.**

Awarded to personnel who have successfully attained a commercial pilots license, as certified by the Federal Aviation Administration (FAA). The license may be for any winged or rotary aircraft.



A copy of the FAA License with an endorsement from the Unit Commander will be forwarded via the chain of command to the Division Commander for approval.

**Aviator Junior Grade.**

Awarded to personnel who have successfully



completed the private pilots license, as certified by the Federal Aviation Administration (FAA). The license may be for any winged or rotary aircraft.

A copy of the FAA License with an endorsement from the Unit Commander will be forwarded via the chain of command to the Division Commander for approval.

**Airman.**

A silver metal winged pin with an anchor on a shield in the center. Approximately 2-3/4" width. Available only through National Headquarters.



Awarded to personnel who have successfully completed an approved ground school, as certified by log books in accordance with the Federal Aviation Administration (FAA). The award may be for any winged or rotary aircraft.

**Freefall Parachutist.**

Awarded to personnel who have successfully completed the Parachute Senior Grade requirements, and are certified as civilian freefall parachutists; or completed DoD HAHO/HALO certification, or awarded the military free fall badge as documented on their DD214 or authentic award certificates.



A copy of the "AFF Completion Certificate" and logbook, showing that the participant completed an United States Parachutist Association (USPA) Accelerated Freefall (AFF) program to include: seven (7) or more independent jumps, ground school, and rigged, flown and landed the parachute; or military documentation of equivalent, is required for this badge.

**Parachutist Senior Grade.**

Awarded to personnel who have successfully completed a "First Jump" by an approved United States Parachutist Association (USPA) instructor. The jump may be AFF level 1 or by static line.



A copy of the "First Jump Certificate" and logbook, showing that the participant completed a ground school and independently jumped, and landed, the parachute is required for this badge.

**Parachutist Junior Grade.**

Awarded to personnel who have successfully completed a "Tandem Jump" accompanied by an approved United States Parachutist Association (USPA) instructor.




A copy of the "Tandem Jump" receipt and/or photographic evidence, with an endorsement from the Unit Commander, will be forwarded via the chain of command for approval.


### SECTION 3 - NATIONAL AWARDS

#### 0300 GENERAL

National Awards are utilized to recognize those units and individuals who excel within the MCHA training program. These awards provide the chain of command with effective tools to recognize organizational and individual excellence, motivation and achievement.

#### 0301 CRITERIA FOR AWARD OF PERSONAL NATIONAL AWARDS

**Lieutenant General Lewis Burwell Puller Award.**  This award honors Lieutenant General Lewis Burwell "Chesty" Puller. This annual award recognizes the Division Commander of the Year who has excelled in all phases of unit management, and whose leadership has made a significant contribution toward attainment of national and regional goals. Factors to be considered in nominating a Division Commander for this award includes command effectiveness in meeting national and local objectives; Division wide recruiting/retention effectiveness; establishment of new units; and administrative ability and leadership/command climate. The officer honored by selection for the award will normally receive an engraved plaque and the Meritorious Service Award.

**Captain Harvey C. Barnum, Jr. Award.**  This award honors Medal of Honor recipient the late Captain Barnum, U.S. Marine Corps, Company H, 2d Battalion, 9th Marines, 3d Marine Division. This annual award recognizes the MCHA Member of the Year. Qualifications to be considered in nomination of this award includes rank attained; number and type of advanced training activities; correspondence courses completed; contributions to unit/division/national training activities; military bearing and appearance; scholastic achievements; extracurricular volunteer activities; and initiative, reliability, acceptance of responsibility and speaking ability. The member honored will normally receive an engraved plaque and the MCHA Commendation Award.

**Gunnery Sergeant Jimmie E. Howard Award.**  This award honors Medal of Honor recipient Gunnery Sergeant Jimmie E. Howard, U.S. Marine Corps, Company C, 1st Reconnaissance Battalion, 1st Marine Division. Presented to an MCHA Commander of any grade whose outstanding


leadership has made a significant contribution toward fulfillment of the MCHA mission and vision statements. Qualifications to be considered in nominating a member for the award include knowledge of the MCHA program; performance of assigned duties; leadership/command ability; personal conduct; military bearing/appearance; administrative ability; and recruiting/retention effectiveness. The member honored by selection for this award will normally receive an engraved plaque and the MCHA Achievement Award.

#### 0302 NATIONAL PERSONAL AWARD NOMINATION PROCEDURES

Commanding Officers will submit nominations with a letter of recommendation and MCHA Form 03.02, Recommendation for Personal or Unit Award, to the Division Commander no later than 1 November of each year. The Division Commander will establish a selection board of three MCHA Officers, with the Division Commander serving as chairman, to select the Division wide recipient of Officer or Member of the Year designation.

Upon selection of the Division wide Officer and Member of the Year, the Division awardees will be recommended to the Commandant for consideration at the national level. The Commandant will establish a selection board of not less than three MCHA in grade WO-2 or above. The board will review all nominations and select the Corps wide Officer and Member of the Year. Announcement of the selection will be made no later than 1 February.

#### 0303 CRITERIA FOR AWARD OF UNIT NATIONAL AWARDS

**Major Robert J. Modrzejewski Award for Unit Excellence.**  This award honors Medal of Honor recipient the late Major Robert J. Modrzejewski U.S. Marine Corps, Company K, 3d Battalion, 4th Marines, 3d Marine Division, FMF. Awarded annually to most improved Company within each Division. This award is based on the grade attained on the required annual inspection; unit enrollment; administrative and training excellence; public affairs and program marketing; and Member development. Units receiving the Major Robert J. Modrzejewski Award for Company Excellence will receive an engraved plaque and are eligible for the Patriots Award, with bronze frame.

**Second Lieutenant Terrence Collinson Graves Award for Unit Excellence:**  This award honors Medal of Honor recipient the late Second Lieutenant Terrence Collinson, U.S. Marine Corps, 3d Force Reconnaissance Company, 3d Reconnaissance Battalion, 3d Marine Division (Rein), FMF. Awarded

annually to the outstanding MCHA unit in the nation. This award is based on the grade attained on the required annual inspection; an enrollment of not less than thirty two (32) members as of the end of the training year; administrative and training excellence; public affairs and program marketing; and member development. Units receiving a Second Lieutenant Terrence Collinson Award for Unit Excellence will receive an engraved plaque and are eligible for the MCHA Unit Commendation Award, with bronze frame.

**Second Lieutenant John J. McGinty Award for Division Excellence.**  This award honors Medal of Honor recipient the late Second Lieutenant John J. McGinty III, U.S. Marine Corps, Company K, 3d Battalion, 4th Marines, 3d Marine Division, FMF. Awarded annually to the outstanding MCHA Division command in the nation. This award is based on the grade attained on the required annual inspection; unit enrollment; administrative and training excellence; public affairs and program marketing; and Member and Officer development. Division staffs receiving the Second Lieutenant John J. McGinty Award for Division wide Excellence will receive an engraved plaque and are eligible for the MCHA Meritorious Unit Commendation Award, with bronze frame.

#### 0304 UNIT NATIONAL AWARD NOMINATION PROCEDURES

Recipients of the above awards will be determined by the Commandant based on annual inspection scores.

#### 0305 CRITERIA FOR AWARD OF NATIONAL EXCELLENCE AWARDS

**Commandant's Award for Public Affairs Excellence.** Awarded to the MCHA Officer who distinguishes themselves as the best in the Corps in all aspects of public affairs, media relations and marketing during the competitive training year.

**Commandant's Award for Recruiting Excellence.** Awarded to the MCHA Officer who distinguishes himself by recruiting the greatest number of new members during the competitive training year. The award will not be presented for recruitment of less than ten (10) members.

**Commandant's Award for Training Excellence.** Awarded to the MCHA Officer who distinguishes himself as the best in the Corps in all aspects of training and personnel development during the competitive training year.

**Commandant's Award for Logistical Excellence.** Awarded to the MCHA Officer who distinguishes himself as the best in the Corps in all aspects of logistics, acquisitions and material control during the competitive training year.

**Commandant's Award for Administrative Excellence.** Awarded to the MCHA Officer who distinguishes himself as the best in the Corps in all aspects of administration, records management and personnel reporting during the competitive training year.

#### 0306 NATIONAL EXCELLENCE NOMINATION PROCEDURES

Commanding Officers, Division Commanders and members of the National Headquarters Staff may recommend a member for the above awards. Full justification, with a letter of recommendation and MCHA Form 03.02, Recommendation for Personal or Unit Award, will be submitted to the Commandant not later than 1 November of each year.

The Commandant will establish a selection board of not less than three MCHA officers in grade WO-2 or above. The board will review all nominations and select the recipients. Announcement of the selections will be made not later than 1 February. Members honored by selection will receive an engraved plaque and the MCHA National Service Award, with bronze frame.

### SECTION 4 - RIBBONS

#### 0400 GENERAL

Ribbons are a distinct part of the MCHA uniform and should be worn with pride. All ribbons and device are to be acquired through Headquarters, MCHA.

Ribbons will consist of a portion of an approved ribbon material dyed with approved distinctive colors.

Each ribbon bar will measure 3/8 inch high and 1-3/8 inch wide.

Ribbon bars will be made up with sufficient stiffening to prevent them from wrinkling; however, they will not be impregnated with preservatives which change the appearance of the ribbon, nor will they be worn with any type of transparent coverings (such as cellophane).

Stars and other attachments will be worn as prescribed in Section 5.

#### 0401 WEARING OF MCHA RIBBONS ON THE DRESS AND SERVICE UNIFORM

Members will wear all ribbons to which they are entitled on service and dress coats. Ribbons will not be worn on the utility coat, outer coats or service sweater.

Commanders may prescribe the wearing of ribbons on shirts, when shirts are worn as outer garments.

Ribbons will be worn on a bar or bars and pinned to the coat or shirt. No portion of the bar or pin will be visible.

Ribbons will be worn in the order of precedence from the wearer's right to left in one or more rows with either no space between rows or a 1/8 inch space

between rows at the wearer's option. Ribbons are normally worn in rows of three; however, rows of four may be worn when displaying a large number of awards.

In order to properly display the ribbons, women may wear two-ribbon rows if required. When more than one row of ribbons are worn, all rows except the uppermost will contain the same number of ribbons.

If the number of ribbons worn causes the ribbons to be concealed by the service coat lapel (with one third or more of a ribbon concealed), ribbons will be placed in successively decreasing rows: e.g., 4-ribbon rows, 3-ribbon rows, 2-ribbon rows, single ribbon. The left (outer) edge of all decreasing rows will be in line vertically; except that when the top row presents an unsatisfactory appearance when so aligned, it will be placed in the position presenting the best appearance (usually centered over the row immediately below it).

Ribbons will be centered 1/8 inch above and parallel to the top edge of the upper left pocket of all dress and service coats, and men's khaki shirts. When marksmanship badges are worn, ribbons will be centered over the pocket with the bottom edge of the ribbon bar 1/8 inch above the widest holding bar of the marksmanship badge(s).

On women's coats with slanted upper pockets, a horizontal line tangent to the highest point of the pocket will be considered the top of the pocket. On women's khaki shirts, ribbons will be placed up to 2 inches above the first visible button and centered so that they are in about the same position as when worn on the coat. On the maternity tunic, ribbons will be placed so that they are in about the same position as when worn on the service coat. On the khaki maternity shirt, when worn as an outer garment, ribbons will be worn in the same manner as on the standard khaki shirt, except they will be placed 1/2 to 1 inch above the horizontal yoke seam stitching and may be adjusted to the individual to present a military appearance.

#### 0402 WEARING OF MCHA RIBBONS ON THE UTILITY UNIFORM

None are authorized.

#### 0403 WEARING OF MCHA AWARDS ON CIVILIAN ATTIRE

None are authorized.

### SECTION 5 - ATTACHMENTS

#### 0500 GENERAL

Stars, numerals, letter devices and other miscellaneous devices will be worn on the ribbons prescribed herein.

Hamilton Wash (gold-plated) ribbon attachments (stars, numerals, letter and miscellaneous devices) and ribbon frames are authorized for optional purchase and wear.

#### Multiple Attachments

The following ribbon attachments of a one-piece construction in multiples of two, three, and four are authorized for optional purchase and wear.

- (1) 3/16 inch bronze stars.
- (2) 3/16 inch silver stars.
- (3) 5/16 inch gold stars.
- (4) 5/16 inch silver stars.

The above ribbon attachments are available through approved commercial sources.

These multiple attachments are worn centered on ribbons and will not be worn on the same ribbon in combination with single stars or other devices.

#### 0501 STARS

**Placement of Stars:** On ribbons, stars are placed with one ray of each star pointing up. If one star is authorized, it will be centered on the ribbon. For more than one star, they will be evenly spaced in a horizontal line on the ribbon. Silver star(s) worn with a bronze or gold star(s) will be worn as stated above, except the first bronze or gold star is placed to the wearer's left of the silver star(s) with additional stars alternating to the right of the silver star and so on.

When stars are worn with other devices such as the bronze letter "E," the above paragraph applies.

**Gold Stars.** A gold star is worn on personal Decorations of members in lieu of a second or subsequent award. The gold star worn on ribbons will measure 5/16 inch in diameter.

**Silver Stars.** A silver star is worn on ribbons in lieu of five gold stars, or in lieu of five bronze stars. The 5/16 inch silver star will replace the 5/16 inch gold stars. The 3/16 inch silver star will replace the five 3/16 inch bronze stars.

**Bronze Stars.** Bronze stars are worn on Unit, Qualification, Service, School and/or Historical Research ribbons to indicate subsequent award(s):

#### 0502 AWARDS RIBBON DEVICES

- 1st No Stars
- 2nd One Bronze Star
- 3rd Two Bronze Stars
- 4th Three Bronze Stars
- 5th Four Bronze Stars
- 6th One Silver Star
- 7th One Silver and One Bronze Star
- 8th One Silver and Two Bronze Stars
- 9th One Silver and Three Bronze Stars

- 10th One Silver and Four Bronze Stars
- 11th Two Silver Stars
- 12th Two Silver and One Bronze Star
- 13th Two Silver and Two Bronze Stars
- 14th Two Silver and Three Bronze Stars

#### 0503 LETTER

**Manner of Wearing.** A letter device is worn centered on the ribbon. These devices are block letters 1/4 inch high, unless indicated otherwise.

Only one "letter" device will be worn. Gold, bronze, or silver stars, or other devices worn to indicate subsequent awards are evenly spaced in a horizontal line on the ribbon with the "letter" device at the approximate center and the stars arranged symmetrically in relation to the "letter" device; the first star to the wearer's right, the second to the left, etc.,.

**Silver Letter "A."** Awarded to those members of the Naval Division qualifying as Marksman may wear the appropriate Ribbon Award with appurtenance affixed at the center of the ribbon.

**Silver Letter "M."** Awarded to those members of the Naval Division qualifying as Marksman First Class may wear the appropriate Ribbon Award with appurtenance affixed at the center of the ribbon.

**Silver Letter "S."** Awarded to those members of the Naval Division qualifying as Sharpshooters may wear the appropriate Ribbon Award with a appurtenance affixed at the center of the ribbon.

**Silver Letter "E."** Awarded to those members of the Naval Division qualifying as Expert Marksman may wear the appropriate Ribbon Award with appurtenance affixed at the center of the ribbon.

**Silver Letter "E" with Wreath** Awarded to those members of the Naval Division qualifying as Distinguished Expert Marksman may wear the appropriate Ribbon Award with appurtenance affixed at the center of the ribbon.

#### 0504 LAMP

**Manner of Wearing.** A Lamp device is worn centered on the ribbon of the Honor Graduate of an MCHA School. These devices are cast device approximately 1/4 inch wide, unless indicated otherwise.

Only one Lamp device will be worn. Bronze stars, to indicate subsequent awards, are evenly spaced in a horizontal line on the ribbon with the Lamp device at the approximate center and the stars

arranged symmetrically in relation to the Lamp device; the first star to the wearer's right, the second to the left, etc.

**Gold Lamp.** Awarded to those members qualifying as honor graduate.

**Silver Lamp.** Awarded to those members qualifying for five (5) honors from a single school or course.

- 1st Gold Lamp and One Bronze Star
- 2nd Gold Lamp and Two Bronze Stars
- 3rd Gold Lamp and Three Bronze Stars
- 4th Gold Lamp and Four Bronze Stars
- 5th Silver Lamp
- 6th Silver Lamp and One Bronze Star
- 7th Silver Lamp and Two Bronze Stars
- 8th Silver Lamp and Three Bronze Stars
- 9th Silver Lamp and Four Bronze Stars

#### 0505 BRONZE FRAME

Awarded to members who earn national recognition may wear the bronze frame, as outlined in Section 3.

### SECTION 6 - STREAMERS AND PENNANTS

#### 0600 GENERAL

Streamers and Pennants are to be attached to the Company colors as described herein below.

#### 0601 CRITERIA

**Unit Commendation Streamer.** Awarded by the Commandant to a unit that has been approved for the Unit Commendation Ribbon.

**Meritorious Unit Commendation Streamer.** Awarded by the Commandant to a unit that has been approved for the Meritorious Unit Commendation Ribbon.

**Lieutenant General Lewis Burwell Puller Award Streamer.** Awarded by the Commandant to a unit that has received the Lieutenant General Lewis Burwell Puller Award.

**Captain Harvey C. Barnum, Jr. Award Streamer.** Awarded by the Commandant to a unit that has received the Captain Harvey C. Barnum, Jr. Award.

**Gunnery Sergeant Jimmie E. Howard Award Streamer.** Awarded by the Commandant to a unit that has received the Gunnery Sergeant Jimmie E. Howard Award.

### SECTION 7 - MARKSMANSHIP BADGES

#### 0700 GENERAL

Badges will be worn in the appropriate manner and only on authorized uniforms as described herein below.

## 0701 DESCRIPTION AND CRITERIA

**Shooting Badges.** Awarded to regular members who attain the minimum scores as listed in the NRA/Winchester Qualification Program. Firing is to be conducted on a commercial or civilian range under the direction of certified range personnel. Scoring, manner of fire, distances, etc., to be in accordance with current standards.

Scored targets must be witnessed and presented to the Company Commander. Company Commander shall note shooting scores in the members Service Record Book and authorize appropriate NRA/Winchester awards for wear.



## 0702 REGULATIONS FOR WEAR ON THE MCHA UNIFORM

Marksmanship badges will not be worn with the evening dress, mess dress, blue dress "A," white dress "A," blue-white dress "A" and utility uniforms while in the field. Commanders may prescribe marksmanship badges for wear on all other uniforms. Unless otherwise prescribed by the commander, wearing marksmanship badges is at the option of the individual.

Badges are worn, according to seniority, centered above the left breast pocket, with the bottom edge of the highest holding bar 1/8 inch above the pocket's top edge. The top edges of all badges will be aligned.

When two badges are worn, they are symmetrically placed on a line with about 3/4 inch space between holding bars (may be reduced to 1/4 inch for women to ensure proper alignment with the ribbons and the edges of the pocket), but in no case will they span more than 4-1/4 inches.

For women, to determine the proper location for marksmanship badges on coats with slanted upper pockets, a horizontal line tangent to the highest point of the pocket is considered the top of the pocket. On women's khaki shirts, badges are placed even with or up to 2 inches above the first visible button and centered so that they are in about the same position as on the coat. On the maternity tunic, badges are placed so that they are in about the same position as on the service coat. On the khaki maternity shirt, badges are worn in the same manner as on the standard khaki shirt, except they are placed 1/2 to 1 inch above the horizontal yoke seam stitching and may be adjusted to the individual to present a military appearance.

Only one qualification badge for a specific type of weapon may be worn at any time. No more than two marksmanship badges will be worn at any time.

Members entitled to more than two awards may select the two to be worn.

When ribbon bars are worn with the badges, the lowest row of ribbons is 1/8 inch above the top edge of the marksmanship badges

If only marksmanship badges and breast insignia are worn, the insignia is centered 1/8 inch above the top edge of the marksmanship badge(s).

## SECTION 8 - BREAST INSIGNIA

### 0800 GENERAL.

Breast insignia is authorized for wear on the following: Dress Blue, Service Alpha, Bravo, Charlie and Delta. Up to two breast insignia may be worn on the utility uniform only when conducting School operations. A member qualified, and whose right to wear the insignia has not been specifically revoked, will wear appropriate breast insignia according to the following regulations.

### 0801 INSIGNIA DESCRIPTION

**Master Diver Insignia.** A pin approximately 1-1/16 inches high, 1 inch wide, with silver wet suit headgear and gold face mask with breathing apparatus around the neck.

**SCUBA Diver Insignia.** A silver pin approximately 1-1/16 inches high, 1 inch wide, with wet suit headgear and face mask with breathing apparatus around the neck.

**Aviator Senior Grade.** A silver metal winged pin with a fouled anchor behind a shield in the center. Approximately 2-3/4" width.

**Aviator Junior Grade.** A silver metal winged pin with two fouled anchors behind a shield in the center. Approximately 2-3/4" in width.

**Airman.** A silver metal winged pin with an anchor centered on a round shield. Approximately 2-3/4" in width.

**Freefall Parachutist.** A metal pin with silver wings and a gold parachute. Approximately 2-3/4" width.

**Parachutist Senior Grade.** A silver metal pin with an open parachute centered upon stretched wings. Approximately 2-3/4" width.

**Parachutist Junior Grade.** An oxidized silver badge 1 13/64 inches in height and 1 1/2 inches in width, consisting of an open parachute on, and over, a pair of stylized wings displayed and curving inward.

## 0802 REGULATIONS FOR WEAR ON THE MCHA UNIFORM

Authorized insignia will be worn on the left breast of all service and dress coats, and may be worn on the khaki shirts or coats when worn as the outer garment. Breast insignia will not be worn on the cloak, cape, all-weather coat, tanker jacket, field coat or sweater.

When worn on the dress coat, service coat, khaki shirt or maternity tunic, the insignia will be placed with wings horizontal and parallel to the top of the breast pocket (if any). On women's coats with slanted pockets, a horizontal line tangent to the highest point of the pocket is considered the top of the pocket.

When worn alone, the insignia will be worn in the same position a single ribbon would be worn.

When worn with ribbons or badges, the bottom of the insignia will be centered 1/8 inch above the top row of such awards. When successively decreasing rows of ribbon bars are worn, and the top row of ribbons is such that centering the insignia presents an unsatisfactory appearance, the insignia may be centered between the outer edge of the coat lapel and the left edge of the vertically aligned ribbon rows.

When a SCUBA diver insignia is worn with any other breast insignia, the diver insignia will be centered 1/8 inch above the other insignia.

When a badge with multiple levels of seniority are authorized, such as SCUBA Diver, Aviator, or Parachutist, the most senior classification of the insignia shall be worn.

Not more than two approved breast insignia will be worn on the uniform at any one time.

Subdued or miniature versions of the breast insignia are not authorized for wear.

## SECTION 9 - UNIT AND DIVISION LEVEL RECOGNITION

### 0900 GENERAL

Units, Battalions and Division Commands are authorized, and encouraged, to develop local level awards programs which will recognize excellence while not detracting from the programs discussed herein. For such reasons, named awards which recognize local heroes, supporters or other meaningful providers to the MCHA, are hereby authorized.

### 0901 AUTHORITY

Awards consisting of plaques, certificates and other items other than the awards contained in Section 2, may be presented at the discretion of the Unit commander, Battalion or Division, as appropriate.

**Unit-level Member of the Year.** Unit commanders are required to recognize one Officer and one Member as the unit-level Officer or Member of the Year based on the calendar year. Units should present the recipient with an appropriate plaque, certificate or other item to recognize this selection. Recipients of unit-level recognition will be recommended for Division Officer or Member of the Year as outlined in Section 3.

**Battalion-level Member of the Year.** Battalion Commanders (when assigned) may recognize one Officer and one Member as the Battalion-level Officer or Member of the Year based on the calendar year. Battalions should present the recipient with an appropriate plaque, certificate or other item to recognize this selection. Recipients of battalion-level recognition will be recommended for Division-level Officer or Member of the Year programs outlined in Section 3.

**Division-level Member of the Year.** Division Commanders (when assigned) are required to recognize Officer and one Member as the Division-level Officer or Member of the Year based on the calendar year. Division Commands should present the recipient with an appropriate plaque, certificate or other item to recognize this selection. Recipients of Division-level recognition will be recommended for National-level Officer or Member of the Year programs outlined in Section 3.

## ADDENDA AWARD CHART

AUTHORIZED FOR WEAR ON THE MCHA UNIFORM IN THE HIERARCHY SHOWN



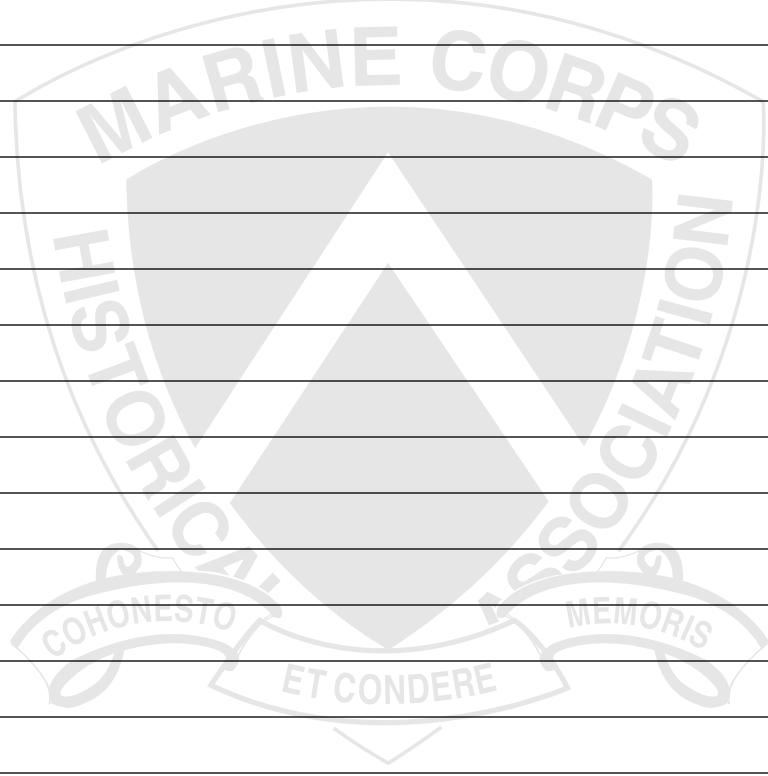
## ADDENDA AWARD CHART

AUTHORIZED FOR WEAR ON THE MCHA UNIFORM IN THE HIERARCHY SHOWN









# Marine Corps Historical Association



TO ALL WHO SHALL SEE THESE PRESENTS, GREETING:

**THIS IS TO CERTIFY THAT**

THE BOARD OF DIRECTORS, AS AUTHORIZED BY  
THE BY LAWS OF THIS ORGANIZATION,

HAS AWARDED THE

**REPUBLIC OF SOUTH VIETNAM  
HISTORIC RIBBON**

TO

FOR

SECOND LIEUTENANT MARY M. MARINE  
FAITHFUL RESEARCH AND DISPLAY OF  
PERIOD ARTIFACTS FOR EDUCATIONAL PURPOSES

GIVEN UNDER MY HAND

IN THE CITY OF: GREENSBURG, PA, USA

THIS FIFTH DAY OF DECEMBER IN THE YEAR 2011.

IM Squaredaway

*Buck Stopshire*

CHAIRMAN, BOARD OF DIRECTORS  
MARINE CORPS HISTORICAL ASSOCIATION



To all who shall see these presents, greeting:  
*Know Ye, that reposing special trust and confidence in the patriotism, valor, fidelity  
 and abilities of* JOHN Q SMITH *we do*  
*appoint him* CHIEF WARRANT OFFICER 2 *in the*

## Marine Corps Historical Association

to rank as such from the EIGHTH day of JUNE two thousand NINE

*This Officer will therefore carefully and diligently discharge the duties of the office to which appointed by doing and performing all manner of things therunto belonging. And I do strictly charge and require those Officers and other personnel of lesser rank to render such obedience as is due an officer of this grade and position.*

*And this Officer is to observe and follow such orders and directives, from time to time, as may be given by this Board, or the future Board members of this organization as set forth in the By Laws, or other Superior Officers acting in accordance with the laws of the United States of America.*

*This Commission is to continue in force during the pleasure of the Board of Directors for the time being, under the provisions of those By Laws relating to Officers of the Association and the component thereof in which this appointment is made.*

Done at the City of COLVILLE this EIGHTH day of JUNE  
 in the year of our Lord TWO THOUSAND NINE and of the  
 234<sup>TH</sup> day of Independence of the United States of America.

*Given under my hand by the authority granted me by the Board of Directors,*

BUCK STOPSHERE  
 COMMANDING, MCHA



## THE ACHIEVEMENT MEDAL

is awarded

WO1 Mary Marine  
 Golf Company, 3/9 Reenacting

TO ALL WHO SHALL SEE THESE PRESENTS, GREETING:  
 THIS IS TO CERTIFY THAT THE BOARD OF DIRECTORS,  
 AS AUTHORIZED BY THE BY LAWS, HAS AWARDED  
 THE ABOVE MEDAL FOR THE FOLLOWING ACTION.

### Citation

For meritorious achievement above and beyond the call of duty while serving as Primary Nurse of Golf Coampany, 3/9 Reenacted in Smithtowne MA, WO1 Mary Marine is recognized this 12th day of December 2009. Throughout her years of service, WO1 Marine has distinguished herself by exceptional duty performance and through the creation of an historically accurate handbook for those portraying the United States Navy Nurses Corps, circa 1962-1975. Her tireless endeavor to update, and distribute this book ensures that others will gain knowledge of this very important, yet under reported, part of the history of the United States Navy's deployment to the Republic of South Viet Nam. This work is held as a shining example for accuracy, usefulness, and demonstration of honoring our Nation's past. WO1 Marine's steadfast devotion is in keeping with the most cherished traditions of the United States of America, it's military services, and reflect utmost credit on herself and that of the Marine Corps Historical Association.

CHAIRMAN, BOARD OF DIRECTORS  
 MARINE CORPS HISTORICAL ASSOCIATION

